Meeting Minutes for Region III

ASHRAE Anthracite Chapter – Summer Board Meeting

September 18, 2012

Radisson Hotel – Scranton, PA

**Members Present:**

Tracey Jumper, President (TJ)

Rich Karns, President Elect (RK)

Alyssa Procida, Treasurer (AP)

 (JD)

 Walt Janus, Board Member, Historian (WJ)

 Tom Swartwood, Board Member (TS)

 Karl Grasso, Website (KG)

 Phil Latinski, Student Activities (PL)

 Dan Mello, DM

**Call to Order:**

Meeting was called to order at 5:15by TJ.

May meeting minutes & Treasury report were passed around to attendees.

Roll call of officers was conducted.

 Motion to approve May 2012 meeting minutes – TJ 2nd RK

**Committee Reports:**

 **Chapter Technology Transfer (CTT) Programs:**

Almost all months are filled. Need to assign a research theme night for PAOE point. DM suggests having a coal bucket replica made as a token for future speakers. DM suggests having meetings in the back room at Patte’s Sports Bar.

 **Treasurer:**

AP has forms for officers to sign to transfer names on bank account- RK, TJ have signed, MA & JK Need to sign. Update to July’s Treasurers Sheet- Chapter Member assessment fee s

 **Student Activities:**

PL – No Report. MA to contact Wilkes University about starting a student chapter. PL to find out qualifications on starting a student chapter charter. Target some schools and send meeting invites, create list of contacts for advisors/programs.

 **Membership:**

WJ mentioned he may have a candidate for YEA position.

 **Research Promotion:**

RS–not present. RP goal should be no more than 5% higher than last year. RS attended centralized training in Chicago

 **Historian:**

Storage unit: 5’ x 10’ x 10’ on hold. 1st month rent free. Works out to be $42.76/month . Plant to rent unit on an annual basis. JD suggests digitizing from this year and into future. Chapter may purchase its own scanner. Vote by email this week to make decision.

**CRC:**

Offices to submit expenses to be covered by chapter.

**Old/New Business**

Creation of PR chain to represent chapter in the community. JD discussed lack of participation at CRC. What can we do to get more people involved? Report PAOE Points monthly this year. Chapter to purchase a projector? (Tabled)

**Adjournment:**

 Motion to adjourn at 6:15 pm by TJ, seconded by KG