**Call to Order**

**Roll Call**

* Alyssa Procida, Eric Turner, Matt Grasso, Walt Stout, Gary Booth, Ruthann Rocchio, Matt Archey, Katrina Malaski, Joe Cottone, Rich Karns

**Old Business**

**Recap of 2015, What worked well, what didn’t**

* Bowling event was a success. Plan to repeat in 2016 in collaboration with PSPE.
* ASHRAE Webcast was a success. Casino was an excellent venue. Plan to repeat in April.
* Golf outing was a success. Golf and food were good, some complaints due to lack of door prizes/giveaways.
* Research missed deadline for RP due to check being cashed July 7th past deadline. Results in approx. $2300 credit on RP goal this year. Payment to be made via CC in future years.
* BIM content meeting was a success. Excellent topic to look into for future meetings. (Matt Archey developing survey for meeting content interest.

**New Business**

**CRC**

* Being held in Philadelphia August 18-20
* Attendees include Alyssa Procida, Rich Karns, Matt, Ruth Ann

**Treasurer’s Report**

* Account Balance as of June 30, 2016 - $47,300.20
* Jon Keller and Alyssa Procida working on 2016 Budget

**Misc. Business**

* Walt Stout to look into getting door for storage unit fixed and a lock with spare keys put on unit.
* Newsletter/Website
  + Looking for new sponsors for 2016.
  + Job postings in newsletter and website price will be $25.
  + Golf Outing pictures to be posted to website
* Coal Tokens
  + Five (5) tokens in current inventory.
  + Unknown amount of coal at trophy shop
  + Matt Grasso to find out how much coal is on hand and timeline to get more tokens made.
* Nominating Committee
  + Looking for volunteers early this year
  + Alyssa Procida volunteered

**RP**

* Full Circle
  + Recommended for Officers and Chair members
  + $100 min donation
  + Nov 15, 2016 Deadline
* Form letter for ASHRAE RP donations to be developed

**CTT**

* September Meeting
  + Possibly held at Woodlands
  + Topic – Clean Room
  + Motion to have chapter sponsored happy hour. Motion – Matt Archey, Second – Ruthann Rocchio, Passed Unanimously

**ASHRAE Webcast**

* Sponsors
  + Sponsors to be limited to promote exclusivity
  + Partial sponsors are possible
  + Drink tickets are possible
* Planning to begin in January

**PAOE**

* Committee Chairs to fill out online monthly.

**Scholarships**

* Ruthann Rocchio reaching out to Monroe CTI to gauge interest.

**Endowment**

* Jon Keller looking into what an endowment does to taxes.

**Close Meeting** Motion to adjourn – Matt Archey. Second-Alyssa Procida