

AGENDA – October Board Meeting
October 21, 2014
ARCARO AND GENELL, OLD FORGE, PA

* Call to Order – call to order MA (5:06)
	+ Roll Call
	+ Motion to approval of September Meeting Minute, Summer Planning (as amended), and September Meetings made by MA, 2nd RK

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| * 2013-14 OFFICERS & CHAIRS
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|  | Present | Absent |
| Matt Archey, PE(MA)…….President  | X |  |
| Rich Karns(RK)………...President-Elect | X |  |
| Patrick Salmon(PS)……Vice-President |  | X |
| Alyssa Procida(AP)….. Treasurer | X |  |
| Jon Keller(JK)…………….Secretary & Membership Promotion | X |  |
| Tracey Jumper(TJ)…….Board of Governors & Student Activities | X (late) |  |
| Dan Mello(DM)………...Board of Governors | X  |  |
| John Durdnan,PE(JD)...Board of Governors | X |  |
| Dave Onufer……………..Chapter Technology Transfer Chair | X |  |
| Maxwell Tamasy (MT).Research Promotion |  | X |
| Will Seiberling(WS)….…Young Engineers in ASHRAE (YEA) | X |  |
| Walt Janus(WJ)………....Historian & Newsletter Editor | X |  |
| Karl Grasso(KG)………….Website Homepage Editor | X  |  |
| Gary Debes(GD)………….Research Promotion Co-Chair | X |  |
| A.J. Speicher,PE(AJ)……..Grassroots Government Activities Chair |  | X |

* Committee Reports (email updates going forward) (5:03-5:25)
	+ Membership
		- Delinquent/prospective members
		- JK posted reports to DropBox, everyone is asked to look on cancelled member list and reach out to anyone personally on the list. RK to reach out to Mike Troy
	+ CTTC
		- Remaining Programs (use cash positive venues)
		- DO & JD working on filling the remaining meeting slots. Next month SBC brewery tour (Student Night) and dinner to be booked at Coopers in Pittston
		- January meeting w/ SMACNA, February meeting is engineers week – trying to plan an interesting topic March unknown (trying to plan Tom Phoenix visit), April & May trying to schedule joint meeting with AIA
	+ Treasurer
		- Credit Card Reader Decision – GD spoke about the pros/cons of Square vs Paypal. Both 2.75% cost per transaction. Prefers Square.
		- JD made the motion to open & activate a Square account, 2nd DM – motion carries
		- GD set up chapter account – Chapter President, Secretary, and Treasurer to have access to PW and login information. PW to change annually.
		- Need for additional fundraiser to support scholarships
			* Put off till next meeting – TJ to follow up with Wilkes
		- Chapter Balance: $44,153.78
	+ Research Promotion
		- Full Circle – GD current $300 total donation as of today, Chapter Officers and RP to donate $100 by Nov 15th deadline to achieve full circle. BOG members to participate if possible.
	+ Student Activities – K-12 initiatives
		- TJ to follow up next meeting.
	+ YEA
		- November is YEA social – SBC brewery tour – 18 to tour, 21 to taste!
		- 5k opportunity???
			* WS to look into the organization of a 5k to support student chapter donations, the money raised can be used 50% Wilkes Student Chapter, 50% Scholarships = win/win
			* Estimates: 100 registered = $1,500 net profit,
	+ ~~GGAC~~
	+ ~~Historian~~
* PAOE (5:25-5:30)
	+ MA reminds all to update PAOE totals every month
* Old Business (5:30-5:32)
	+ Historical items for storage unit
* New Business (5:32-5:40)
	+ Open Discussion
* Review of Action Items (Secretary) (5:40-5:45)
	+ PAOE reminder
	+ RP full circle before next month
	+ TJ to look into Wilkes Scholarships
* Adjournment Motion to adjurn JD, 2nd KG (5:50)