

AGENDA – September Board Meeting
September 16, 2014
COOPER’S SEAFOOD WATERFRONT, PITTSTON, PA

* Call to Order by MA (5:06)
	+ Roll Call
	+ Approval of Previous Meeting Minutes not completed

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| 2013-14 OFFICERS & CHAIRS  |
|  | Present | Absent |
| Matt Archey, PE(MA)…….President  | X |  |
| Rich Karns(RK)………...President-Elect | X |  |
| Patrick Salmon(PS)……Vice-President |  | X |
| Alyssa Procida(AP)….. Treasurer | X |  |
| Jon Keller(JK)…………….Secretary & Membership Promotion | X |  |
| Tracey Jumper(TJ)…….Board of Governors & Student Activities |  | X |
| Dan Mello(DM)………...Board of Governors | X  |  |
| John Durdnan,PE(JD)...Board of Governors |  | X |
| Dave Onufer……………..Chapter Technology Transfer Chair | X |  |
| Maxwell Tamasy (MT).Research Promotion |  | X |
| Will Seiberling(WS)….…Young Engineers in ASHRAE (YEA) |  | X |
| Walt Janus(WJ)………....Historian & Newsletter Editor | X |  |
| Karl Grasso(KG)………….Website Homepage Editor | X  |  |
| Gary Debes(GD)………….Research Promotion Co-Chair | X |  |
| A.J. Speicher,PE(AJ)……..Grassroots Government Activities Chair |  | X |

* Committee Reports (email updates going forward)
	+ Membership
		- Delinquent/prospective members
	+ CTTC
		- Remaining Programs (use cash positive venues)
		- D.O. – programs are scheduled through November, working on securing a location for November
		- AP will get 2-3 folding tables donated from Trane to keep in the storage unit. Tables can be used for any events we have in the future.
	+ Treasurer
		- Budget Shortfall anticipated
			* AP presented her calculated budget shortfall for the year (based on 2013-14 expenses and revenues). We anticipate approximately $3,000-4,000 deficit if nothing is changed
			* Action item: All to brainstorm revenue generating ideas and expense reducing ideas
			* GD indicated we can change our chapter dues amount. Motion by DM, 2nd by AP to increase chapter dues from $20 to $30 October 1, 2014. Motion carries 4-0-0 CNV. MA to pursue with ASHRAE society.
		- Credit Card Reader Discussion
			* AP discussion of tablet vs CC reader
			* Additional $1 charged per
		- Need for additional fundraiser to support scholarships
		- Chapter balance as of 9/16/14: $43,782.13
	+ Research Promotion
		- Full Circle – All officers & RP chair to lead by example by November 15th
		- October’s meeting is RP night
		- Donor Call Campaign (endowment and general RP fund)
			* GD suggests we have a donor calling campaign
	+ Student Activities – K-12 initiatives
		- To plan activities with Wilkes and Wyoming Seminary
	+ YEA – November is YEA social
	+ ~~GGAC~~
	+ ~~Historian~~
* PAOE
	+ Update your totals every month!
	+ PAOE points broken out on DropBox
* ~~Old Business~~
	+ ~~N/A~~
* New Business
	+ Open Discussion
* Review of Action Items
* Adjournment – Motion to ajdurn: DM, 2nd KG (5:56)