

AGENDA – APRIL BOARD MEETING
APRIL 15, 2014
 The Hilton, Scranton, PA

* Call to Order (5:06)
	+ Roll Call
	+ Approval of Previous Meeting Minutes -

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| 2013-14 OFFICERS & CHAIRS  |
|  | Present | Absent |
| Matt Archey(MA)…….President  | X |  |
| Rich Karns(RK)………...President-Elect | x |  |
| Patrick Salmon(PS)……Vice-President | X |  |
| Alyssa Procida(AP)….. Treasurer | X |  |
| Jon Keller(JK)…………….Secretary & Membership Promotion | X |  |
| Tracey Jumper(TJ)…….Board of Governors & Student Activities | x |  |
| Dan Mello(DM)………...Board of Governors | X  |  |
| Tom Swartwood(TS)...Board of Governors |  | X |
| John Durdan(JD)……..…Chapter Technology Transfer Chair | X |  |
| Ron Sibulsky(RS)…………Research Promotion | X |  |
| Will Seiberling(WS)….…Young Engineers in ASHRAE (YEA) |  | x |
| Walt Janus(WJ)………....Historian & Newsletter Editor |  | x |
| Karl Grasso(KG)………….Website Homepage Editor | X  |  |
| Gary Debes(GD)………….RVC of Membership Promotion |  | x |
| Phil Latinski…………………Chapter Member, Past President  |  | x |
| Dave Onufer……………….Potential Member |  | x |

* Nominating Committee Discussion (5:06)
	+ Finalize nominees for open positions – need a president elect spot, PS is VP
		- DM suggests we maintain another year with current officers, officers agreed
		- Still need treasurer for next year, nominate Dave Onufer for treasurer and open floor call at tonight’s meeting
		- We need to hold nominations this month – will be held electronically
	+ Ballot will be by Survey Monkey – MSA to email to Chapter this week
* Committee Reports (5:06)
	+ CTTC
		- Stepping down from CTTC
		- Remaining Programs – next month undetermined
		- Webinar Update (MA)- This Thursday at Wilkes University, 1:00 pm – we would like to provide refreshments
	+ Membership
		- Training reimbursement for MP promotion
	+ Treasurer
		- CMAVTS Scholarship – Awards Ceremony is May 22nd at 9am. Attendee(s)?
			* Scholarships – $300 per scholarship for two students. Chapter needs two volunteers to hand out scholarship at the awards ceremony.
		- As of April 15th, 2014 – Chapter Balance $45,752.12
		- JD secured tonight’s meeting on his CC.
		- Scholarships for Wilkes – recipients will be determined by professor.
		- We need to conduct an audit – a committee of three members need to be formed.
		- Audit Committee Selection – DM, AP
	+ Student Activities
		- K-12 volunteer opportunity – tonight is student night
		- Few student members graduating – TJ ordered a banner for student chapter- JD motion to purchase banner $115 for student chapter, 2nd by KG
		- Student chapter held student elections, Sam (chapter president) to speak tonight
	+ Research Promotion
		- Car Show – Aircon $100 research donation
		- 2014 ASHRAE Car Show report passed out
		- RS to purchase shirts for show to sell – Cobalt blue w/ powder blue letter
		- PS, DM, AP, RK to volunteer, AP to judge cars
		- Additional folding table could be used.
		- Snow has melted! BUT, huge potholes in lot
		- RK to sponsor a 1st place trophy
		- Golf Tournament – WS and JK held first meeting, need to revise flyer and sent to WJ
	+ YEA – WS absent
	+ Historian – WJ absent
* Old Business (5:50)
	+ **PAOE – Deadline is May 30. Let Matt know if you need help!**
	+ Storage Locker – still need items
* New Business (5:50)
	+ Open Discussion – RK – Jim Coleman would like to hand out a “help wanted” add for Coleman Sales
* Adjournment - Motion to adjourn MA, 2nd RK (5:54)