

AGENDA – NOVEMBER BOARD MEETING
January 14, 2014
Cooper’s Seafood House, Scranton, PA

* Call to Order - MA Call to Order, 2nd RK (5:05)
	+ Roll Call

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| * 2013-14 OFFICERS & CHAIRS
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|  | Present | Absent |
| Matt Archey(MA)…….President  | X |  |
| Rich Karns(RK)………...President-Elect | X |  |
| Patrick Salmon(PS)……Vice-President |  | X |
| Alyssa Procida(AP)….. Treasurer | X |  |
| Jon Keller(JK)…………….Secretary & Membership Promotion | X |  |
| Tracey Jumper(TJ)…….Board of Governors & Student Activities |  | X |
| Dan Mello(DM)………...Board of Governors | X |  |
| Tom Swartwood(TS)...Board of Governors |  | X |
| John Durdan(JD)……..…Chapter Technology Transfer Chair | X |  |
| Ron Sibulsky(RS)…………Research Promotion | X |  |
| Will Seiberling(WS)….…Young Engineers in ASHRAE (YEA) | X |  |
| Walt Janus(WJ)………....Historian & Newsletter Editor | X |  |
| Karl Grasso(KG)………….Website Homepage Editor | X |  |
| Gary Debes(GD)………….RVC of Membership Promotion |  | X |
| Eric Tuner…………………..Committee member of CTTC  |  | X |

* + Approval of Previous Meeting Minutes
		- Motion to Approve: JD, RK 2nd \*\*\*Eric Turner, Correction\*\*\*
* Nominating Committee Discussion (5:07-5:19)
	+ 1 Member of BOG (Not allowed to be chair)
	+ 4 Members in good standing
	+ Need a total of 5 members
	+ DM volunteered for BOG position, Kerry Freeman, Walt Janus, John Durdan, Ron Sibulsky, Dan Mello
	+ The purpose of the nominating committee is to seek out people within the chapter to assess and nominate chapter members to volunteer
	+ Motion to reduce the amount of the nominating committee to 3 members in good stacking: JD, 2nd RM
* Committee Reports (5:20-5:22)
	+ CTTC
		- February program (Engineer’s week) – Joint meeting with PSPE
		- Working with Mr. McGraw to host meeting at Berwick Power Plant, and meeting at Mel-Roe’s Family Restaurant In Berwick after the tour
		- Holiday get-together was a flop, distance, promotion, and weather was the demise
	+ Membership
		- Delinquent members paid in full
	+ Treasurer
		- AP, new report on DropBox
		- Reserved bus for AHR Expo, paid in full
		- YEA event at Chakos
		- Reimbursement to JK for student member dues
		- 3 Sponsor checks for bus trip: Bitzer, Strunk Albert, HC Nye, HVAC Dist, Troy, JF O’hora
		- AP to order check
		- Balance: $44,429.66, \*Does not include sponsorship deposits
	+ Student Activities
		- TJ Absent, 8 students to attend tonight’s meeting
		- 12 Members in Wilkes University Student Chapter
	+ Research Promotion
		- RS, still working on car show site
		- Still looking for car show sponsors
		- RP donation running behind compared to next year, deadline for donation: June 15th
		- Donation from NRG controls $100.00
	+ ~~YEA~~
		- WS, bowling was a success
		- WS to budget and arrange next event during spring semester
	+ ~~Historian~~
	+ ~~GGAC~~
* Winter Conference (5:30-5:35)
	+ Attendance Update
	+ Final approval of Chapter expenses for trip
		- Bus is not currently full: (31) signed up, (55) capacity
		- 8:00 am – Sears – Wyoming Valley Mall, Leave NYC 5:00 pm (with stop)
* Old Business (5:35-5:38)
	+ PAOE – focus on your goals and areas!!!
		- In DropBox, make sure to stay on task
	+ Storage Locker – WJ still need items
* New Business (5:38-5:45)
	+ Open Discussion
	+ Golf tournament: WS to help with committee, new signs to be made, AP to help
	+ Car show
* Adjournment (5:45)
	+ Motion to adjourn: JD, 2nd, DM