[](http://www.google.com/url?sa=i&source=images&cd=&cad=rja&docid=yeF2_ZdoF2U-EM&tbnid=OwN6kaV4JF7BtM:&ved=0CAgQjRwwAA&url=http://anthracite.ashraechapters.org/&ei=ltPuUZuhFY-89gS1goGwBg&psig=AFQjCNFwvNW1_vSmgsndEE-S5GkquQ93Zw&ust=1374692630468185)

AGENDA – NOVEMBER BOARD MEETING  
January 14, 2014  
Cooper’s Seafood House, Scranton, PA

* Call to Order - MA Call to Order, 2nd RK (5:05)
  + Roll Call

|  |  |  |
| --- | --- | --- |
| * 2013-14 OFFICERS & CHAIRS | | |
|  | Present | Absent |
| Matt Archey(MA)…….President | X |  |
| Rich Karns(RK)………...President-Elect | X |  |
| Patrick Salmon(PS)……Vice-President |  | X |
| Alyssa Procida(AP)….. Treasurer | X |  |
| Jon Keller(JK)…………….Secretary & Membership Promotion | X |  |
| Tracey Jumper(TJ)…….Board of Governors & Student Activities |  | X |
| Dan Mello(DM)………...Board of Governors | X |  |
| Tom Swartwood(TS)...Board of Governors |  | X |
| John Durdan(JD)……..…Chapter Technology Transfer Chair | X |  |
| Ron Sibulsky(RS)…………Research Promotion | X |  |
| Will Seiberling(WS)….…Young Engineers in ASHRAE (YEA) | X |  |
| Walt Janus(WJ)………....Historian & Newsletter Editor | X |  |
| Karl Grasso(KG)………….Website Homepage Editor | X |  |
| Gary Debes(GD)………….RVC of Membership Promotion |  | X |
| Eric Tuner…………………..Committee member of CTTC |  | X |

* + Approval of Previous Meeting Minutes
    - Motion to Approve: JD, RK 2nd \*\*\*Eric Turner, Correction\*\*\*
* Nominating Committee Discussion (5:07-5:19)
  + 1 Member of BOG (Not allowed to be chair)
  + 4 Members in good standing
  + Need a total of 5 members
  + DM volunteered for BOG position, Kerry Freeman, Walt Janus, John Durdan, Ron Sibulsky, Dan Mello
  + The purpose of the nominating committee is to seek out people within the chapter to assess and nominate chapter members to volunteer
  + Motion to reduce the amount of the nominating committee to 3 members in good stacking: JD, 2nd RM
* Committee Reports (5:20-5:22)
  + CTTC
    - February program (Engineer’s week) – Joint meeting with PSPE
    - Working with Mr. McGraw to host meeting at Berwick Power Plant, and meeting at Mel-Roe’s Family Restaurant In Berwick after the tour
    - Holiday get-together was a flop, distance, promotion, and weather was the demise
  + Membership
    - Delinquent members paid in full
  + Treasurer
    - AP, new report on DropBox
    - Reserved bus for AHR Expo, paid in full
    - YEA event at Chakos
    - Reimbursement to JK for student member dues
    - 3 Sponsor checks for bus trip: Bitzer, Strunk Albert, HC Nye, HVAC Dist, Troy, JF O’hora
    - AP to order check
    - Balance: $44,429.66, \*Does not include sponsorship deposits
  + Student Activities
    - TJ Absent, 8 students to attend tonight’s meeting
    - 12 Members in Wilkes University Student Chapter
  + Research Promotion
    - RS, still working on car show site
    - Still looking for car show sponsors
    - RP donation running behind compared to next year, deadline for donation: June 15th
    - Donation from NRG controls $100.00
  + ~~YEA~~
    - WS, bowling was a success
    - WS to budget and arrange next event during spring semester
  + ~~Historian~~
  + ~~GGAC~~
* Winter Conference (5:30-5:35)
  + Attendance Update
  + Final approval of Chapter expenses for trip
    - Bus is not currently full: (31) signed up, (55) capacity
    - 8:00 am – Sears – Wyoming Valley Mall, Leave NYC 5:00 pm (with stop)
* Old Business (5:35-5:38)
  + PAOE – focus on your goals and areas!!!
    - In DropBox, make sure to stay on task
  + Storage Locker – WJ still need items
* New Business (5:38-5:45)
  + Open Discussion
  + Golf tournament: WS to help with committee, new signs to be made, AP to help
  + Car show
* Adjournment (5:45)
  + Motion to adjourn: JD, 2nd, DM